FINANCIAL SERVICES II

Competencies: Perform accounting operations Week 3.1

 Integration files into Excel

 Present orally to audiences

 Market goods and services

Monday, January 4, 2016 **SSR Schedule today**

Staff Meeting

Bus. Prin.: 10-1 Marketing Basics – Lecture/Discussion, p. 232

Excel: Unit M – Exchanging Data – Together in Class, p. 298 Chapter Work

*1:15 p.m. Prepare for BPA Events – Teams and Individuals*

Tuesday, January 5 **BPA CHAPTER MEETING**

Bus. Prin.: 10-2 Develop Effective Products and Services – Lecture/Discussion, p. 239

Excel: Unit M – Concepts Review, Excel pp. 314-5

*1:15 p.m. Prepare for BPA Events – Teams and Individuals*

Wednesday, January 6

Bus. Prin.: 10-3 Price and Distribute Products – Lecture/Discussion, p. 244

Excel: Unit M – Skills Review, Excel pp. 315-317

*1:15 p.m. Prepare for BPA Events – Teams and Individuals*

Thursday, January 7

Bus. Prin.: 10-4 Plan Promotion – Lecture/Discussion, p. 249

Excel: Unit M Ind. Chl. 1, Excel p. 317

*1:15 p.m. Prepare for BPA Events – Teams and Individuals*

Friday, January 8

Bus. Prin.: Quiz C. 10

Finance Video Clip: Suze Orman: Introduction/Law 1: Truth Creates Money; Lies Destroy It”

Finance: 1.1 “Finance in Society,” pp. 4-9 – Lecture/Discussion

Excel: Unit M Visual Workshop, Excel p. 320

*1:15 p.m. Prepare for BPA Events – Teams and Individuals*

Looking ahead……

* **January 25-29 – BPA Region 14 Home site Testing (In Lab)**
* **February 2 – Judged Events, Eastland Career Center, 3 p.m. to 7 p.m. (Times TBD)**
* **February 5 – Region 14 Awards, Central Crossing HS**
* **February 11 – Microsoft Office Testing, CSCC, Leave ECC @ 9 a.m./Return ECC 2 p.m.**