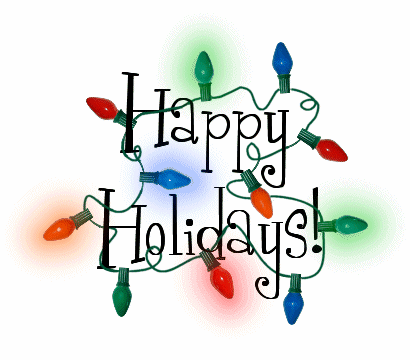
FINANCIAL SERVICES II

Competencies: Perform accounting operations Week 2.7

 Describe insurance and risk in personal finance

Analyze table data with spreadsheets

Train for Microsoft Office Excel Certification

Monday, December 7

SAM: Unit C Test

Bus. Prin.: C. 10-3 – Complete Lecture/Discussion + 10.3 Handout (from last week)

Accounting I: Reinforcement Activity 3A – Begin together in class (covers Chapters 17-20)

*Complete Instruction 1, Dec. 1-6 + Posting*

Accounting II: Complete C. 5 and meet with me to discuss Exam

Excel: Unit L – Ind. Chl. 1 “Service”

*Review Exam Sheet*

Tuesday, December 8

Report to 21st Century Skills

Wednesday, December 9

SAM: Unit D Training

Bus. Prin.: 11-1 Insurance and Risk Management - Lecture/Discussion

Complete Handout 11-1

Excel: Unit L - Ind. Chl. 2 “Office Solutions”

Accounting I: Reinforcement Activity 3A

*Complete Instruction 1, Dec. 7-13 + Posting*

Thursday, December 10

12 noon: Senior FS/MO Dining Etiquette Seminar

Heritage Room

Professional Dress

1:30 p.m. Return to Lab

BPA: Work on competitions individually or teams

Friday, December 11

SAM: Unit D Testing

Bus. Prin.: 11-2 Insurance and Risk Management – Lecture/Discussion

Complete Handout 11-2

Excel: Unit L – Visual Workshop “Real Estate”

Accounting I: Reinforcement Activity 3A

*Complete Instruction 1, Dec. 14-20 + Posting*



Looking ahead………. **EXAM WEEK, December 14-18**

**End of 2nd 9 Weeks**

**End of 1st Semester**