FINANCIAL SERVICES II

Competencies: Perform accounting operations Week 2.3

 Perform spreadsheet operations

 Organize special events

 Participate on a team

*All assignments are due on Fridays unless otherwise specified.*

Monday, November 2

Accounting I: 22-5 Mastery; 22-6 Challenge – Ex. Cr. (2nd Day, if needed)

Accounting II: C. 4 Study Guide

MS Office: Unit J – Chapter Work together in class

Bus. Prin.: Production Quiz over C. 8 “Credit Cards and Online Shopping”

 (Due Friday – Work on it through the week.)

1:30 p.m. ASR

Tuesday, November 3 ELECTION DAY – Youth at the Booth

Accounting I: C. 22 Study Guide

Accounting II: Review C. 4 Study Guide

MS Office: Unit J – Concepts Review and Skills Review

1:30 p.m. ERT

Wednesday, November 4

Accounting I: Review C. 22 Study Guide

Excel Spreadsheets: Unit J – Ind. Chl. 1/Customer Demographics

1:30 p.m. GMT

Thursday, November 5

8:45 a.m. to 9:45 a.m. BPA CHAPTER MEETING – MP Room – Professional Dress today.

Accounting I: C. 22 TEST

Accounting II: C. 4 TEST

Excel Spreadsheets: Unit J – Ind. Chl. 2/Memberships

1:30 p.m. PMT

Friday, November 6

Accounting I: 23-1 Work Together, On Your Own, Application

Bus. Prin.: C. 8 Production Quiz due today.

Excel Spreadsheets: Unit J – Ind. Chl. 3/Golf Sales

1:30 p.m. SAM Set-up – Begin Unit A?

*Looking ahead……*

* *11-10-15 – Region 14 Officer Meeting – Central Crossing HS*
* *11-12-15/11-13-15 – Sophomore Visitation/Shadow Days/College Visits*
* *11-11-15 – Canned Food Drive ends! Make a Difference & Donate today!*
* *11-19-15 - State Leadership Conference!*
* *11-20-15 – Jean’s Day*