FINANCIAL SERVICES I

Competencies: Create a business plan Week 2.5

 Perform accounting operations

Perform document processing

*All work due Friday unless otherwise noted.*

Researching for information

Monday, November 16 **Sustained, Silent Reading: Lab ends at 11 a.m.**

Accounting I: Review C. 7 Study Guide

Accounting II: Review C. 11 Study Guide

Calculator: Lesson 12 “Negative Multiplication,” p. 76

Bus. Prin.: 5-3 Organization Structure for Businesses, p. 113 – Lecture/Discussion

* + - Business Plan Project: Sign up – Individuals/Groups
    - Business Plan: Complete Section C (Product/Service + Flier + Business Card)

MicroType Pro: Lesson 11

Tuesday, November 17

Accounting I: C. 7 TEST

Accounting II: C. 11 TEST

MS Office: Word Unit C – Complete Chapter Work Together in Class

Bus. Prin.: Business Plan: Complete Section C today

Wednesday, November 18

Accounting I: 8-1 Work Together, On Your Own, Application

Accounting II: 12-1 Work Together, On Your Own, Application

Bus. Prin.: 6-1 Becoming an Entrepreneur, p. 124 – Lecture/Discussion

* Business Plan: Complete Section D (Market Analysis, Spreadsheet, Word Table)

Calculator: Complete Practice Test 2 today – keep Answer Sheet

MS Office: Unit C Concepts Review – Type answers in Word

Unit C Skills Review – “Life Insurance Premiums,” p. Excel p. 71

Thursday, November 19 **BPA State Leadership Conference (Good Luck Colton & Aaron!!!)**

Accounting I: 8-2 Work Together, On Your Own, Application

Accounting II: 12-2 Work Together, On Your Own, Application

Bus. Prin.: 6-2 Small Business Basics, p. 130 – Read this section – Define key terms and put in your notes

* Business Plan: Complete Section D today

MS Office: Unit C – Ind. Chl. 1/Solar Home, Word p. 72

Friday, November 20 **Jean’s Day**

Accounting I: 8-3 Work Together, On Your Own, Application

Accounting II: 12-3 Work Together, On Your Own, Application

Calculator: Grade Practice Test 2 Answer Sheet together in class – TEST Unit 2 tomorrow

Bus. Prin.: 6-3 Starting a Small Business, p. 136 – Lecture/Discussion

* Business Plan: Complete Section E (Strategy & Implementation, Supplies/Prices)

MS Office: Unit C – Ind. Chl. 2/Silver 2016, Word, p. 73

Unit C – Ind. Chl. 3/Solstice Mountain Sports Memorandum, Word p. 74



Monday, November 23

Accounting I: 8-4 Mastery; 8-5 Challenge is Ex. Cr.

Accounting II: 12-4 Work Together, On Your Own, Application

Bus. Prin.: 7-1 Management Functions and Styles, 148 – Lecture/Discussion

* Business Plan: Complete Section E today

MS Office: Unit C – Ind. Chl. 2/Silver 2016, Word, p. 73

Tuesday November 24

Movie