

NLC 2016 COMPUTER SOFTWARE LIST

Provided at national level competition—regional and state levels may vary!

PCs with Microsoft® Windows format will be used for all events

<i>Event</i>	<i>Software Packages</i>
Administrative Support Team	MS Office 2013
Advanced Office Systems & Procedures	MS Office 2013
Advanced Spreadsheet Applications	MS Excel 2013
Advanced Word Processing	MS Office 2013
Basic Office Systems & Procedures	MS Office 2013
Database Applications	MS Access 2013
Digital Publishing	MS Publisher 2013, Adobe InDesign® CS6, Adobe Illustrator® CS6
Fundamental Desktop Publishing	MS Office 2013, MS Publisher 2013, Adobe InDesign® CS6
Fundamental Spreadsheet Applications	MS Excel 2013
Fundamental Word Processing	MS Office 2013
Fundamentals of Web Design	NotePad
Integrated Office Applications	MS Office 2013
Intermediate Word Processing	MS Office 2013
Legal Office Procedures	MS Office 2013
Medical Office Procedures	MS Office 2013

Check individual event guidelines for information regarding the use of contestant's own computers. Contestants who bring their own computer for events, as permitted, must also bring all supporting devices (including portable printer, software, extension cords, power strips, paper, etc.) as outlined in event guidelines. Printers are not needed for any programming contests in Management Information Systems. Electrical power is provided. Carry-in and set-up of equipment must be done solely by the contestant(s), and must take place within the time allotted for orientation/warm-up.

Beginning with the 2016-17 membership year, MS Publisher will no longer be used in Digital Publishing.

Business Professionals of America assumes no responsibility for hardware/software provided by the contestant(s). Contestants who experience failure problems with their equipment will *not* be rescheduled. Contestants bringing their own computers and software should note that contests are authored for the software listed above and may *not* run on alternate software. Portable media (flash drive, etc.), if needed, will be provided for contestants by the National Center.